

CARLYNTON SCHOOL DISTRICT

Voting Meeting November 18, 2013 Carlynton Jr.-Sr. High School Library – 7:30 pm

MINUTES

The Carlynton School District Board of Education held its Regular Voting Meeting on November 18, 2013 in the library of the junior-senior high school. Those in attendance included President David Roussos and School Directors Joe Appel, Sandra Hughan, Nyra Schell, Jim Schriver, Ray Walkowiak and Sharon Wilson. Also present was Superintendent Gary Peiffer, Solicitor Bill Andrews, Principals Michael Loughren and Carla Hudson, Curriculum and Data Coordinator Ed Mantich, Director of Pupil Services Lee Myford and Business Manager Kirby Christy. The audience was comprised of one individual and one member of the press.

CALL TO ORDER - *The meeting was called to order by President Roussos at 7:36 pm. Director Hughan led the pledge.*

The roll was called by Michale Herrmann; Directors Schirripa and Tassaró were absent.

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *None*

PRESENTATION: *Director Hughan, as a 24-year member of the board, was recognized and saluted for her contributions to the school district. In recognition of her last meeting on the board, refreshments were served and she was presented with a gift of appreciation. The board recessed for about 15 minutes and reconvened at 7:55 pm.*

Mr. John Hayes of Thomas & Williamson came forward to offer updates on the HVAC systems at the elementary buildings. All heating systems are working and commissioning is taking place. Work on the exterior doors will begin next, with expected completion by the end of the school year. The track, as well, is nearly complete with only a few finishing touches.

Moving forward, discussion began regarding the enclosed vestibules and office relocations at the elementary schools. Rebidding will take place. Mr. Hayes noted that plans at Carnegie also called for a front façade and new windows. President Roussos asked if the colors considered and the school's canopy could be tied into the other schools to create uniformity in design. Mr. Hayes suggested a meeting with the architects to discuss further.

Some of the work for the vestibules has already been accomplished while the buildings were under construction for the HVAC projects. Mr. Hayes said the completion of the HVAC and the vestibule work should come in around \$8.7 million and includes project costs, hard costs, soft costs and construction fees.

Additional ala carte items were suggested for Crafton Elementary to increase bidding favorability. These included the removal of the wall carpeting, replacing auditorium emergency fire exits and the air handling unit in the gym. Mr. Hayes said these could be written in as alternates and it could save money overall.

President Roussos brought up the idea of bleacher seating on the high school hillside down to the track. Besides track meets and other events, the area could

be utilized for the senior commencement ceremony. Mr. Hayes said drawings could be done and said consideration for handicapped seating would be necessary to meet code. Director Schriver said he would like to see terracing of the natural setting to create aesthetic seating on the hillside. Director Walkowiak said he likes the idea of using the area for graduation services but said the high school has parking issues. He suggested a plan to review parking options. Discussion with Mr. Hayes concluded at 8:43 pm.

APPROVAL OF MINUTES:

Director Wilson moved, seconded by Director Schriver, to approve the minutes of the November 4, 2013 Agenda Setting/Committee/Voting Meeting as presented. **By a voice vote, the motion carried 5-0-2, with Directors Appel and Hughan abstaining due to absence.**

REPORTS:

- Executive Session – President Roussos said real estate and litigation matters were discussed in executive session.
- Administrative Reports
 - Superintendent's Report – Mr. Peiffer announced that the former Nova Care athletic trainer, Katie Heisler, has taken a new position and he wished her well; a new trainer has been named and is already in place. In other news, teachers are being trained on the software tool PAETEP in conjunction with Act 82 and teacher evaluations.
 - Director of Pupil Services Report – Mrs. Myford said the pupil service committee was held; review of the outcomes of the student service survey is taking place; and she was named a board member to the Chartiers Mental Health Center.
 - Curriculum – Mr. Mantich said the CTD was completed, which is diagnostic reviews of the students; the Keystone Exams will be administered January 14-16 and training for the administration of the exams is taking place. He is also leading the review and rewrite of certain areas of the curriculum to align with Common Core.
 - Principals' Report – Mrs. Hudson said students are assessed through Study Island, which indicates benchmarks for analysis. On December 9, a meeting will be held with day care/pre-school centers to discuss essentials for kindergarten students. Mr. Loughren said a new initiative has been put into place for reading strategies and he reminded all of the fall play, to open December 6 through the 8th.
- Pathfinder Report – Director Wilson said the school is eliminating the auto mechanic program. She also announced that long-time board member Richard Rose is retiring.
- Parkway West CTC Report – Director Hughan reported that the culinary arts school is being remodeled and the school donated 77 units of blood during a recent drive.
- PSBA Legislative – Director Schell announced PSBA is offering new member workshops for a fee; Mr. Peiffer said the AIU offers free workshops. Director Schell also shared that Harrisburg is exploring a process to seek accountability for the finances of athletic booster groups.

Minutes of November 4, 2013
Meeting

Administrators were dismissed at 9:10 pm

I. Miscellaneous

Director Hugan moved, seconded by Director Appel, to approve the additions to the 2013-2014 conference and field trip requests as presented and approved by administration. (Miscellaneous Item #1113-01 REVISED) **By a voice vote, the motion carried 7-0.**

Additions – 2013-2014
Conference and FT Requests

II. Finance

Director Schriver moved, seconded by Director Walkowiak, to approve the Treasurer's Report for the month of October 2013 as submitted;

Treasurer's Report – October
2013
October 2013 Bills

The October 2013 bills in the amount of \$3,354,868.82 as presented;

The Real Estate Tax Refunds from the Borough of Carnegie as presented; (Finance Item #1113-01)

RE Tax Refunds – Carnegie
Borough

The resolution for continued membership in the Joint Purchasing Board for the 2014-2015 school year along with the Allegheny Intermediate Unit and other local school districts, which will empower the district to make bulk purchases of selected items for its use. It is further recommended that the appropriate Carlynton School District officials be authorized to sign the Joint Purchasing Agreement and that Mr. Kirby Christy be named said representative to the purchasing board and Mr. Gary Peiffer named as alternate; (Finance Item #1113-02)

Joint Purchasing Board for
2014-2015

The Athletic Fund Report for the month of October 2013 as presented with an ending balance of \$15,523.29; (Finance Item #1113-03)

Athletic Fund Report for
October 2013

The Activities Fund Report for the month of October 2013 as presented with an ending balance of \$45,741.90; (Finance Item #1113-04)

Activities Fund Report for
October 2013

And a pre-paid block service plan with Communications Consulting Inc. for 20 hours of service, as needed, at a rate of \$105/hour for a total \$2,100 as submitted. (Finance Item #1113-05) **By a voice vote, the motion carried 7-0.**

CCI Pre-Paid Service Block
for 2013

Director Appel questioned the 20 hours and asked if they could be rolled over if not used. Mr. Peiffer said they are necessary and all hours will be utilized due to the needs in technology.

III. Personnel

Director Schell moved, seconded by Director Schriver, to approve the additions to the Day-to-Day Substitute List for the 2013-2014 school year as recommended by administration and submitted; (Personnel Item #1113-01 REVISED) **By a voice vote, the motion carried 7-0.**

Additions to the Day-to-Day
Substitutes 2013-2014

Director Wilson moved, seconded by Director Hugan, to approve Christine Walkowiak to the position of general cafeteria worker at the junior-senior high school, a 2.5 hour/day position under the terms of the Secretarial, Cafeteria and Aides Bargaining Unit Agreement; (Personnel Item #1113-02) **By a voice vote, the motion carried 6-0-1, with Director Walkowiak abstaining due to conflict of interest.**

General Cafeteria Worker –
Christine Walkowiak

Director Walkowiak moved, seconded by Director Wilson, to approve Rachel Enck to the position of secondary English teacher for the junior senior high school level under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #1113-03)

JSHS English Teacher –
Rachel Enck

The resignation of Cynthia Eddy from the supplemental curriculum position for Language Arts/Foreign Languages/Library and Reading and after posting award the position to Wendy Steiner the successful bidder, effective November 19 through the remainder of the 2013-2014 school year. (Personnel Item #1113-04)

Resignation of Cynthia Eddy,
Supplemental Curriculum;
Award Position – Wendy
Steiner

The additions to the Supplemental Athletic List for the 2013-2014 school year as submitted. (Personnel Item #1113-05)

Additions to Supplemental
Athletic List

And the Leave of Absence request as submitted by CFT13-14-09 through January 13, 2014. (Personnel Item #1113-06) **By a voice vote, the motion carried 7-0.**

Leave of Absence Request

OLD BUSINESS: *Director Schriver asked if the board should move forward with bids for the pool filtration system and all board members agreed.*

Board members agreed to explore favorable dates in December for a meeting with the architects.

NEW BUSINESS: *None*

OPEN FORUM: *None*

ADJOURNMENT: With no further business to discuss, Director Hughan moved, seconded by Director Appel, to adjourn the meeting at 9:17 pm. **By a voice vote, the motion carried 7-0.**

Respectfully submitted,

Kirby Christy, Board Secretary

Michale Herrmann, Recording Secretary